

### PPI Software Release 5.3: Notes for REGIONAL Changes

1. The SF50 Accept Application has been changed to check when accepting a 001 (Cancellation) to see if there is a corresponding SF50 that had not been previously canceled. If there is, then the following window will appear, asking the user if he/she would like to cancel the corresponding SF50. The SF50\_ACCEPT\_FLAG will be set to a code "C" on the SF50 that had not been previously canceled. **Note:** This will not work if the "Accept By Range" of "001" is used.

**Accepting 001**

You are accepting a SF50 which is a 001 NOA, there is a corresponding SF50 that has not been canceled

Name: CARRAWAY PAMELA T  
SSAN: 357589999  
Effective Date: 03-16-97  
NOA 5A: 893 NOA 6A:

Do you want to cancel and remove this SF50 from the Regional Database at this time ?

YES NO

2. Routing SF50 to Manager for printing. In 5.2 PPI release a new feature was added to allow a CCPO/CPAC to route the SF50s to a manager so he/she could print the SF50 and give it to his or her employee. The 5.2 version only allowed routing of one (1) SF50 at a time, which was time consuming and there was no "check" to verify that there was a manager who had a "login" with the same Org Component of the SF50 begin routed. Effective with this release the "Route to Manager" application has change to accommodate the short falls listed above. When a CCPO or CPAC goes to the "Print Queue" they can select the "Rte to MGR" without selecting a specific SF50.

SSAN	NAME	ORG COMPONENT	NOA	EFF DATE	ACT
1 555287537	ROZZ LAWRENCE A	9P01FY2PAEDA	893	03-30-97	03-
2 555348672	FUZZZZ RICHARD J	9P01FY2PAEDC	893	03-30-97	03-
3 555316038	LEZZZ YOLANDA M	9P09F7JBPDPCD2	893	03-30-97	03-
4 555279486	BAZZZZZZ LUCINDA	9P09F7JBPDPCD3	893	03-30-97	03-
5 555908354	CAZZZZZ DEE A	9P09F7JBPDPCD3	893	03-30-97	03-
6 555369553	WAZZZZZZ LOUIS D	9P09F7JBPDCL1	893	03-30-97	03-
7 555359139	MAZZ JOHN T	9P09F7JBPDPMC	893	03-30-97	03-
8 555297694	DEZZZZZ SHAWN T	9P09F7JBPDPNL	893	03-30-97	03-
9 555889658	SHZZZZZ MAGGIE S	9P09F7JBPDPPSP	893	03-30-97	03-
10 555809619	ARZZZZZZZ CURTIS H	9P09F7JBPDPT	893	03-30-97	03-
11 555234004	MIZZZZ ROBERT C	9P09FN99DPSRI	893	03-30-97	03-
12 555608241	BOZZZZZ MONIQUE F	9P09FPMMDPC	893	03-30-97	03-
13 555217597	PRZZZZ PAULA M	9P09FPMMDPC	893	03-30-97	03-
14 555409430	BEZZZZZZZ WALLACE W	9P09FPNDPKCLO	893	03-30-97	03-

TOTAL # OF RECORDS: 40

View 50   Print Range   ReSort   Pending Queue   Rte To MGR   Bypass   Exit

A listing of all Org Components will appear, user can do a "find" of a specific code or can "highlight the Org Component he or she wishes to route the SF50 to.

Existing ORG COMPONENT

Find 9P%

Org Components

- 9P01FY2PAEDA
- 9P01FY2PAEDC
- 9P09F7JBPDPCD2
- 9P09F7JBPDPCD3
- 9P09F7JBPDCL1
- 9P09F7JBPDPMC
- 9P09F7JBPDPNL
- 9P09F7JBPDPPSP
- 9P09F7JBPDPT
- 9P09FN99DPSRI

Find   OK   Cancel

Existing ORG COMPONENT

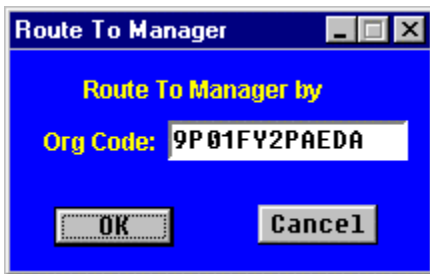
Find 9P09%

Org Components

- 9P01FY2PAEDA
- 9P01FY2PAEDC
- 9P09F7JBPDPCD2
- 9P09F7JBPDPCD3
- 9P09F7JBPDCL1
- 9P09F7JBPDPMC
- 9P09F7JBPDPNL
- 9P09F7JBPDPPSP
- 9P09F7JBPDPT
- 9P09FN99DPSRI

Find   OK   Cancel

Once he or she has selected the Org Component and selected the "OK" button then the code will appear in this "pop up" window to show what Org Component was selected.



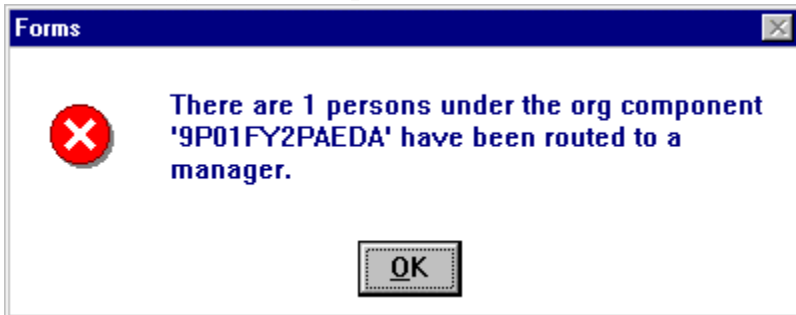
Route To Manager

Route To Manager by


Org Code: 9P01FY2PAEDA

OK Cancel

After clicking on the "OK" button the following message will appear indicating how many SF50s were routed to the manager.

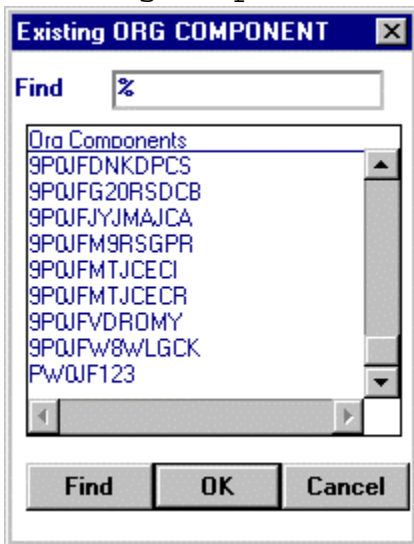


Forms

 There are 1 persons under the org component '9P01FY2PAEDA' have been routed to a manager.

OK

If CCPO/CPAC selects an Org Component that there is not a "Manager" with that Org Component then the following will occur.



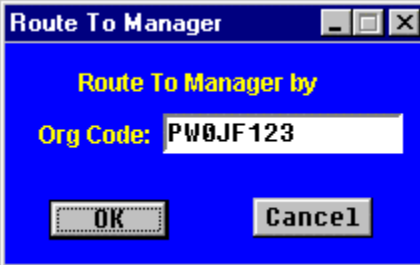
Existing ORG COMPONENT

Find %

Org Components

- 9PQJFDNKDPCS
- 9PQJFG20RSDCB
- 9PQJFYJMAJCA
- 9PQJFM9RSGPR
- 9PQJFMTJCECI
- 9PQJFMTJCECR
- 9PQJFVDROMY
- 9PQJFW8WLGCK
- PWQJF123

Find OK Cancel

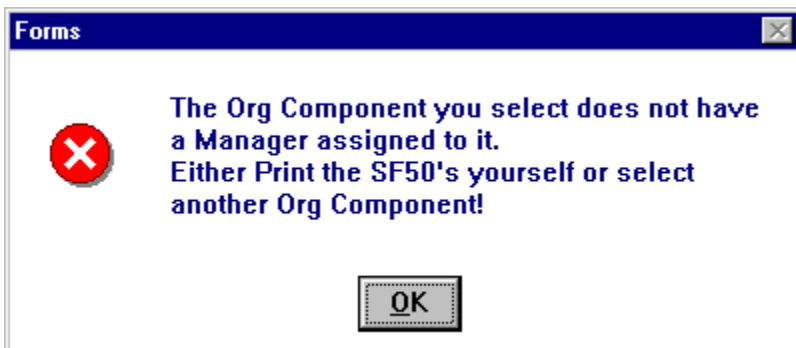


Route To Manager


Route To Manager by

Org Code: PW0JF123

OK Cancel



Forms

 The Org Component you select does not have a Manager assigned to it.  
Either Print the SF50's yourself or select another Org Component!

OK

**Note:** It is important that the System Administrator insure that every "manager" login established with User Info be a valid user. If there are "temporary/invalid" manager logins established then the CCPO/CPAC could be routing the SF50s to managers that would never get printed.

**3.** The following Data Elements have been added to the Regional Display Screens to support Executive Office of the President (EOP) joining DCPDS/PPI Regionalization.

- (1). Added EO PERF RATING DUE DT: to the Appraisal Data Screen
  - (2). Added EO RECORD USER ID: to the Personal Data Screen on the Basic Employee Information Screen
  - (3). Added EO EMPLOYEE NAME: to the Personal Data Screen on the Basic Employee Information Screen
  - (4). Added EO LEAVE CAT: to the Leave Data Screen
  - (5). Added EOP UNIQUE DINS screen to the Position Data Screen.
- This includes EO ABBREV TITLE (5 Occurrences) and EO SPECIAL EMPL ID (5 Occurrences).